



ADUR & WORTHING  
COUNCILS

15 March 2023

<b>Joint Audit and Governance Committee</b>	
<b>Date:</b>	<b>23 March 2023</b>
<b>Time:</b>	<b>6.30 pm</b>
<b>Venue:</b>	<b>Gordon Room, Town Hall, Worthing</b>

**Committee Membership:**

**Adur District Council:** Councillors; Andy McGregor (Adur Chair), Rob Wilkinson (Adur Vice-Chair), Catherine Arnold, Tony Bellasis, Kevin Boram, Lee Cowen, Gabe Crisp and Jim Funnell

**Worthing Borough Council:** Councillors; Mike Barrett (Worthing Chairman), Dan Hermitage (Worthing Vice-Chairman), Ibsha Choudhury, Rita Garner, Charles James, Nigel Morgan, Steve Waight and Andy Whight

## Agenda

### Part A

**1. Substitute Members**

Any substitute members should declare their substitution.

**2. Declarations of Interest**

Members and officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such an interest becomes apparent during the meeting.

If in doubt contact the Legal or Democratic Services representative for this meeting.

### **3. Minutes**

To approve the minutes of the Joint Governance Committee meeting held on 24 January 2023, copies of which have been previously circulated.

### **4. Public Question Time**

To receive any questions from members of the public.

Questions should be submitted by **12:00pm noon on Monday 20 March 2023** to Democratic Services, [democratic.services@adur-worthing.gov.uk](mailto:democratic.services@adur-worthing.gov.uk)

*(Note: Public Question Time will operate for a maximum of 30 minutes)*

### **5. Members' Questions**

Councillors who are not members of this committee can ask questions under CPR 12 Questions should be relevant to the committee where the question is being asked and also relevant to an item on the agenda. Please contact Democratic Services for more information

Members' question time is 30 minutes and questions should be submitted no later than **12:00pm noon on Monday 20 March 2023**.

### **6. Items Raised under Urgency Provisions**

To consider any items the Chairman of the meeting considers to be urgent.

### **7. Annual Audit Results Report (Pages 5 - 106)**

To consider a report by the Director of Digital, Sustainability & Resources copy attached as item 7.

### **8. Internal Audit Progress Report (Pages 107 - 136)**

To consider reports from the Director for Digital, Sustainability & Resources, copies attached as item 8.

### **9. 2023/24 Internal Audit Plan (Pages 137 - 148)**

To consider reports from the Director for Digital, Sustainability & Resources, copies attached as item 9

### **10. Statement of Accounts 2021/22 for Adur District Council and Worthing Borough Council (Pages 149 - 436)**

To consider reports from the Director for Digital, Sustainability & Resources, copies attached as item 10.

### **11. Adur Homes Compliance with Housing Regulator Standards (Pages 437 - 610)**

To consider reports from the Director for Communities, copies attached as item 11.

**12. Strategic Property Investment Fund - Annual Commercial Property Investment Strategy 2022/23 (Pages 611 - 652)**

To consider reports from the Director for the Economy, copies attached as item 12

**13. The Councils' Surveillance Powers, Policy and Procedures (RIPA) (Pages 653 - 678)**

To consider reports from the Director for Digital, Sustainability & Resources, copies attached as item 13.

**Part B Exempt Reports - Not for Publication**

None.

**Recording of this meeting**

Please note that this meeting is being live streamed and a recording of the meeting will be available on the Council's website. This meeting will remain on our website for one year and will be deleted after that period. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).

For Democratic Services enquiries relating to this meeting please contact:	For Legal Services enquiries relating to this meeting please contact:
Simon Filler Democratic Services Officer 01903 221438 simon.filler@adur-worthing.gov.uk	Joanne Lee Head of Legal Services and Monitoring Officer 01903 221134 <a href="mailto:joanne.lee@adur-worthing.gov.uk">joanne.lee@adur-worthing.gov.uk</a>

The agenda and reports are available on the Councils website, please visit [www.adur-worthing.gov.uk](http://www.adur-worthing.gov.uk)

**Duration of the Meeting:** Three hours after the commencement of the meeting the Chairperson will adjourn the meeting to consider if it wishes to continue. A vote will be taken and a simple majority in favour will be necessary for the meeting to continue.